

2009 - 2010 Parent/Student Handbook



From Birth to



Pre-K/Kindergarten



Elementary School



Middle School



High School
the
REWARDING
PIECE



GRADUATION!

Every Child a Success!

The Nye County School District is committed to educational equity for students, staff and patrons of Nye County public schools. In all programs conducted by the school district, the dignity and worth of each individual will be recognized. The Nye County School District is an Equal Opportunity/Affirmative Action Agency and does not discriminate on the basis of race, color, religion, gender, national origin, age, political affiliation, or disability.

All students shall be provided equal opportunity to participate in all school programs. Instructional material shall represent all types of people, both male and female, in a variety of jobs, skills and positions of leadership.

The Nye County School District is committed to providing an environment free of harassment based on economic state, race, ethnicity, culture, religion, disability, sexual orientation, age or gender.

All vocational opportunities in Nye County School District are offered without regard to race, color, national origin, sex, or handicap. For program summaries and admissions criteria, please contact the school counselor. Coordinator Title IX, 484 S. West St., Pahrump, NV 89048. (775) 727-7743

Notice of this policy, regulation and complaint procedure shall be posted in prominent locations in each school building.

Se pueden conseguir y pedir copias en español

For questions regarding this policy, please contact the Title IX Officer at (775) 727-7743.

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THE IMPORTANT INFORMATION HANDBOOK

This handbook is intended to be used by students, parents/legal guardians and staff as a guide to the rules, regulations, and general information about Nye County School District. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents/ legal guardians are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration will be responsible for interpreting the rules contained in this handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

WELCOME FROM THE SUPERINTENDENT

Welcome to the Nye County Parent/Student Information Handbook. This handbook is to provide you and your children with information about the accepted behavior and standards for conduct within the school. The school district strives to insure that there is a safe and healthy learning environment for all students attending school. To this end, we have attempted to identify the standards of conduct and interpersonal relationships that will ensure this safe haven for student learning. This handbook should provide a clear and concise definition of what is expected of students. The handbook, of course, is not all-inclusive, but rather gives a clear sense of mission in providing a safe and healthy learning environment along with a good dose of common sense.



The quality of education in our schools is dependent upon our ability to interact socially as well as academically in a safe and healthy learning environment. It is clear that reasonable discipline, respect, and dignity should be followed to achieve this desirable environment. This handbook is designed to outline the high standards and the expectations that we, our society, and each of us have for one another. Please read this handbook and keep it close at hand so that you can refer to it if necessary. We expect that questions will arise; therefore we have established an open door policy. Our goal is the education of our students and the establishment of an exciting, safe and healthy learning environment. We are committed to the mission that every child will succeed. Please join us in this great adventure. Our children are our treasure, our future and our purpose.

Sincerely,

Dr. William E. Roberts
Superintendent

BOARD OF TRUSTEES

PRESIDENT



Kevin Pape
Area V

VICE PRESIDENT



Harold Tokerud
Area VI

CLERK



Tracie Ward
Area IV

Welcome to our Nye County Schools. We hope that you will have a pleasant and productive school year.

This handbook provides information mandated by federal and state laws. It also includes information on student dress, access to student records and the disciplinary hearing process. If you need other information, such as grading system, prices of lunch, clubs and athletics, please ask the school to provide you with copies of the pertinent policies and regulations.

We recognize that all parents and guardians play an important role in educating our students. We want to remind you that you have the right to become actively involved in any decisions directly affecting your children. We welcome you to our schools and actively seek your involvement and support.

If you have any questions concerning the routine operations of the school, please ask the school principal or superintendent.

If you have concerns regarding policy, curriculum or budget, please contact us. If you have time, please come to our board meetings. You elected us to serve you and we do want to hear from you!

Sincerely,

Nye County Board of Trustees

TRUSTEES



Dennis Keating
Area VII



J.E. "Doc" McNeely
Area II



Mike Floyd
Area III



Edna Jean Forsgren
Area I

The Nye County School District Board of Trustees is committed to providing the highest quality education for all students in Nye County. The board supports the development of responsible adults:

- who are productive citizens of a pluralistic community, nation and world
- who are prepared to learn throughout their lives, and
- who are appreciative of the arts, history and culture.

As the elected governing body of the school district, the board believes in sharing its decision-making processes with parents, students, other community members and staff members. Board members are elected by district to four- year terms.

A board meeting calendar may be found on our website at www.nye.k12.nv.us or by request from any school or the district offices. Meetings are usually held in the Board Room of the Southern District Office, 484 S. West Street, Pahrump, and the Tonopah District Office Board Room, 122 Military Circle, Tonopah, via video conference. Occasionally, Board meetings are held in the various communities of Nye County.

Opinions may be expressed to the board in writing, and will be distributed to board members.

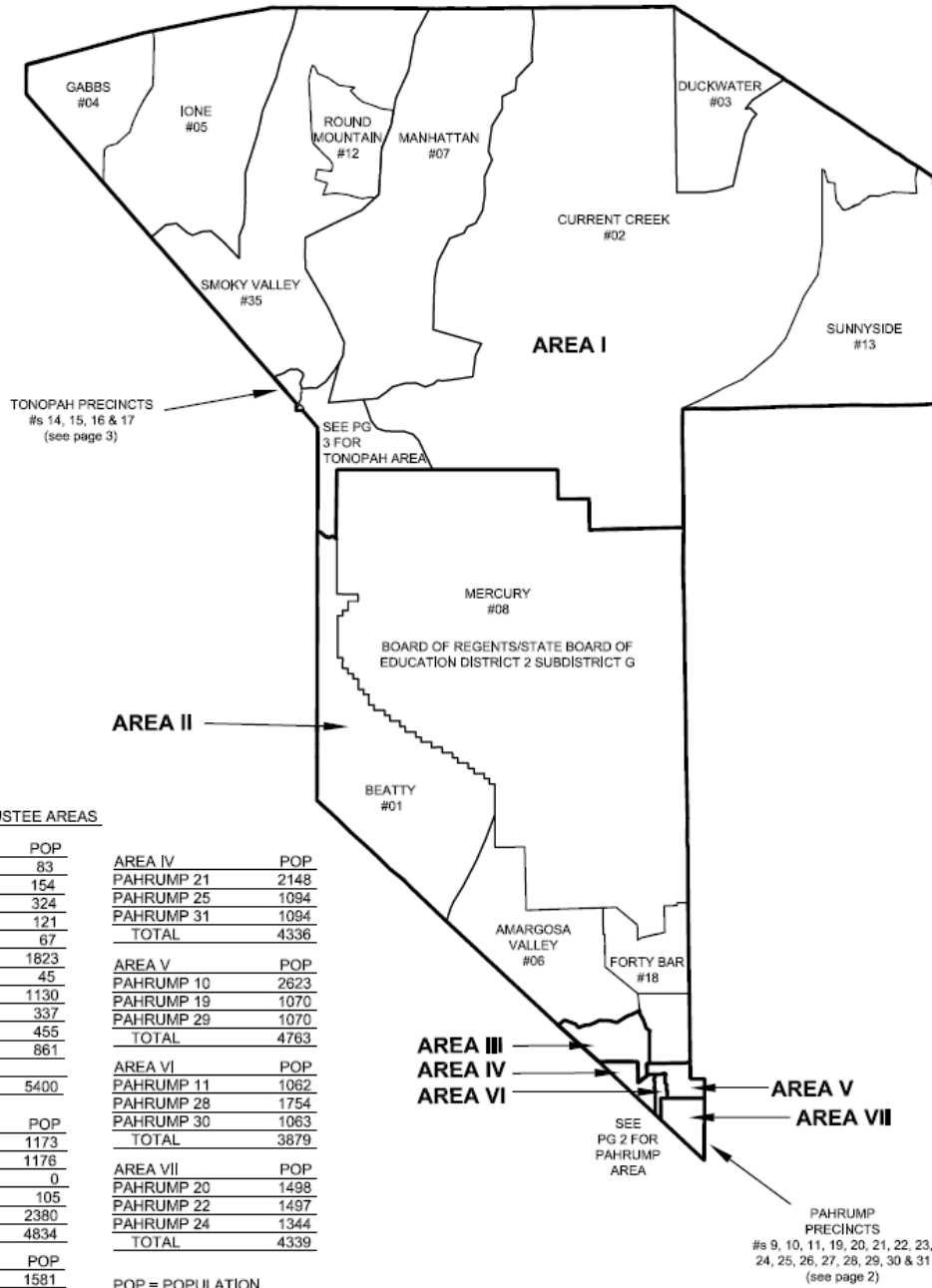
Written comments to the board may be addressed to:

Nye County School District Board of Trustees P.O. Box 113 Tonopah, NV 89049	OR	District Nye County School Board of Trustees 484 S. West Street Pahrump, NV 89048
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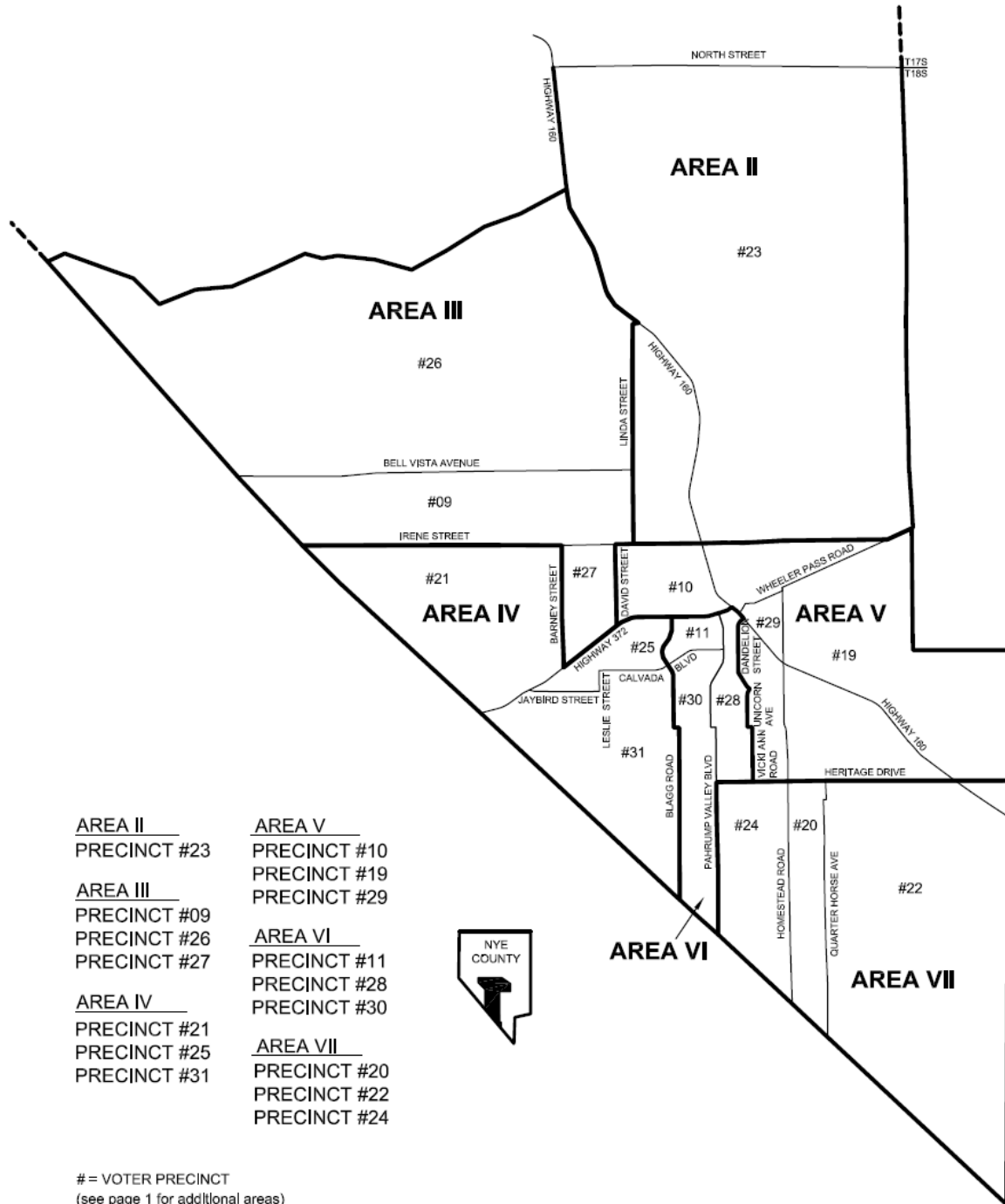
While the board welcomes any and all correspondence from the public, no formal action may be taken regarding issues submitted to board members either verbally or in writing. The board may take action only during a formal meeting on agenda items. A copy of the agenda request form may also be obtained from our website.

MAPS OF BOARD OF TRUSTEES' AREAS

NYE COUNTY SCHOOL BOARD TRUSTEE AREAS



NYE COUNTY SCHOOL BOARD TRUSTEE AREAS



NEVADA DEPARTMENT OF EDUCATION CODE OF HONOR

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- Taking or copying answers on an examination or any other assignment from another student or other source
- Giving answers on an examination or any other assignment to another student
- Copying assignments that are turned in as original work
- Collaborating on exams, assignments, papers, and/or projects without specific teacher permission
- Allowing others to do the research or writing for an assigned paper
- Using unauthorized electronic devices
- Falsifying data or lab results, including changing grades electronically

What is plagiarism?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- Turning in purchased papers or papers from the Internet written by someone else
- Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment.

Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

Questions or concerns regarding the consequences associated with a violation of the Code of Honor may be directed towards your child's school administration and/or the school district.

Resources: Cheating policies from Clark and Washoe County School Districts' secondary schools; Foothill Community College

ACCOUNTABILITY & ASSESSMENTS

ADEQUATE YEARLY PROGRESS

Adequate Yearly Progress (AYP) is determined by the progress a school's students make on the state mandated tests. AYP is also determined by the percentage of students who test, average daily attendance (elementary), and graduation rate (high school). The first year a school does not make AYP it is placed on a "watch list". If the school fails to make AYP for a second consecutive year, it becomes a "needs improvement" school. Each school's progress is available to the public in the annual Accountability Report published in September. School Accountability Reports are also available on line at www.nevadareportcard.com.

ASSESSMENTS

The following tests are administered to all of Nye County School District students:

NWEA: The Northwest Evaluation Association (NWEA) benchmark assessments are used to measure student academic growth three times a year. The NWEA Measure of Academic Progress (MAP) inventories are computer-based and aligned with the Nevada state standards. The MAP's are designed to answer the question, "Are students gaining reading, writing, and math skills and content?" The MAP assessments are adaptive and measure the growth of each student based on his or her ability level in each subject.

Criterion Referenced Test (CRT): These tests measure what each child has learned on the Nevada State Standards in reading and math in grades 3-8 and in science at grades 5 and 8.

Writing Proficiency: Students in grades 5 and 8 must write a one-page narrative on a specific topic. There are four traits on which the students are scored: ideas, organization, voice, and conventions. Each trait receives a score from 0 to 5. In order to be considered proficient, a student must have a minimum score of 12.

High School Proficiency Examinations (HSPE): According to Nevada State Law, all high school students who attend a public school must pass the HSPE in reading, math, and writing to earn a standard or advanced high school diploma. Beginning with the class of 2010, students will be required to pass the HSPE in science.

The following tests are administered to appropriate students based on individual needs.

The Language Assessment Scale (LAS) is given to students with limited English proficiency upon enrollment. An annual English proficiency exam (LAS-LINKS) is administered to students who qualify for the English as a Second Language (ESL) program.

Some special education students may qualify for an alternative assessment called the Nevada Alternate Assessment (NAA)

The National Assessment of Educational Progress (NAEP) is given in grades 4, 8, and 12 and to only those schools who have been selected by the National Assessment Governing Board and the National Center for Education Statistics.

Nye County School District Testing Calendar for the 2009-2010 School Year

Program	Grade(s)	Testing Windows/Dates			
CRT	3 – 8	Feb. 17 – Mar 17.			
Analytic Writing	5	Jan. 25 – Feb. 4			
	8	Feb. 8 - 12			
HSPE Writing	11	Nov. 18	Mar. 10		
	12, Adult	Nov. 18	Mar. 10	May 5	
	12	Documents for the Alternative to the HSPE in Writing must be submitted to NDE by Mar. 26			
HSPE Reading, Math & Science	10		Mar. 8 - 12		
	11	Nov. 16 - 20	Mar. 8 – 12		
	12, Adult	Nov. 16 - 20	Mar. 8 - 12	May 3 - 5	July 12 – 16
	12	Documents for the Alternative to the HSPE in Science must be submitted to NDE by Mar. 26			
Alternate Assessment	All Eligible Students 3 – 8, 11	Dec. 1 – Feb. 26			
ELPA	All LEP Students	Oct. 1 – Jan. 31			
NAEP (Limited sample of students statewide)	4, 8, 12	Jan. 25 – Mar. 5			

CRT = Criterion-Referenced Tests; **HSPE** = High School Proficiency Examination; **ELPA** = English Language Proficiency Assessment; **NAEP** = *National Assessment of Educational Progress*; **NDE**=Nevada Department of Education

ATTENDANCE

ATTENDANCE

ATTENDANCE PHILOSOPHY

School attendance for kindergarten through grade 12 is essential to students' academic success and personal growth. In order to meet or exceed the state and district academic standards and develop habits of punctuality, self-discipline and responsibility, students must attend and participate in their prescribed educational program.

Attendance is a shared responsibility of students, parents/legal guardians, school staff and community.

TRUANCY DEFINED

Students are required by law to attend all their scheduled classes and it is illegal for them to be truant. It is also considered a misdemeanor for parent/legal guardian to promote or allow students to be truant (NRS 392.210). As required by law (NRS 392.144) schools must report truancies to their local law enforcement agency for investigation and possible issuance of a citation.

Students risk being marked truant when a call or written note from a parent/legal guardian is not presented to the school within 3 days of an absence. The definition of an absence includes: one entire class period (NRS 392.130), a partial day or a full day. These types of absences can all be marked truant if contact from parent/legal guardian is not made within the allowed time limit.

Students will also be marked truant if it is found they were out of their scheduled class/classes without permission and missed the entire period/periods.

ABSENCE DEFINED

Kindergarten Absence (Half-Day only): If a student is absent for 75 minutes or less, he/she is marked absent for a half day. If a student is absent for 76 minutes or more, he/she is marked absent for a full day.

Elementary Absence (including Full-Day Kindergarten): If a student is absent for 150 minutes (2.5 hours) or less, he/she is marked absent for a half day. If a student is absent for 151 minutes or more, he/she is marked absent for a full day.

Secondary Absence: If a student misses an entire class period, he/she will be marked absent.

TARDY DEFINED

If a student comes to class late they will be marked tardy. Tardies will be reviewed by the school and appropriate intervention will be determined.

TRUANCY

Truancy, as defined by NRS 392.130, is an absence which has not been approved pursuant to subsection 1 or 3 and has been deemed an unapproved absence. In the event of an unapproved absence, the teacher, attendance officer or other school official shall deliver or cause to be delivered a written notice of truancy to the parent, legal guardian, or other person having control or charge of the child.

Habitual truant, as defined by NRS 392.040, is any student who has been declared truant three (3) or more times within one (1) school year. Any student who has once been declared a habitual truant and who in an immediately succeeding school year is absent from school without written approval may again be declared a habitual truant. The Principal is required by law to follow school district procedures in reporting any student who is a habitual truant.

CHRONIC ABSENTEEISM

Chronic Absenteeism is defined as any student who is absent for more than eighteen (18) days or periods in the same class during the school year. Required minimum attendance for students in the school district is ninety percent (90%) of their enrollment in order to be promoted to the next higher grade, or to earn credit. Students are legally required to attend 180 days during the course of the school year pursuant to NRS 392.122.

SCHOOL RESPONSIBILITIES

1. The school will attempt to contact the parent/legal guardian on the day of the student's unverified absence. (Connect Ed Phone Service)
2. The school will inform the parent/legal guardian of each student who is enrolled in the school that the student and parent/legal guardian are required to comply with the provisions governing the attendance and truancy of students as set forth in NRS 392.040 to 392.160, inclusive, and any other policies concerning attendance/truancy adopted by the school district's board of trustees.
3. The parents/legal guardians shall be informed of any known or suspected truancy involving their child.
4. Whenever a student's lack of attendance jeopardizes his/her continued educational progress, the school administration shall contact the parents/legal guardians and request a conference to determine causes and solutions. Whenever possible, the conference shall include the parents/legal guardians, student and appropriate school personnel.
5. Schools will indicate on academic warning notices, progress reports and/or report cards information regarding absences.

PARENT/LEGAL GUARDIAN RESPONSIBILITIES

1. The parent/legal guardian will provide an oral or written excuse explaining the cause of the absence within three (3) days after the student returns to school (NRS 392.130).
2. The parent/legal guardian is requested to notify the school in writing of any student health problems, which have been verified by a medical professional, which may result in lengthy/chronic absences from school.
3. It is the parent's/legal guardian's responsibility to attend conferences relating to attendance when requested by the school.
4. Pursuant to NCSD policy the parent/legal guardian must request approval for pre-arranged absences from the Principal or his/her designee at least two (2) days in advance of the absence. Extended absences require more advance notice.

CONSEQUENCES OF ABSENCES

Absences will be reviewed by the school and appropriate intervention will be determined. After site interventions have been exhausted, appropriate consequences will be administered consistent with school district practices.

APPEAL OF DECISION TO FAIL/RETAIN DUE TO ATTENDANCE

If it is determined a student will fail or will not be promoted to the next grade because he/she has absences in excess of 10%, the student's parent/legal guardian may appeal this decision. If the student is able to pass the course and can be promoted to the next grade the student will be considered for this option based on his/her content knowledge, motivation and maturity.

At the discretion of the Principal the student may be given the opportunity to earn credit in the class or be promoted if all of the following conditions are met:

1. The student or parent/legal guardian requests an administrative review of the absences and the student's failing academic status.
2. The student's positive attitude, desire to attend school, and motivation to pass the class or be promoted warrants a second chance.
3. The administrator with the teacher in question will determine if the student can still pass the class academically or be promoted, given what the student must accomplish academically and given the amount of time remaining in the semester or school year.

4. The student and parent/legal guardian agree, in writing (contract), that:
 - a. any further unexcused absence or, truant absence will result in an “F” for the course or the student not being promoted.
 - b. the student will successfully complete all make-up work according to a schedule developed cooperatively with teacher(s).
 - c. the student will successfully complete all subsequent class work and course/class requirements on time.

The parent may appeal the Principal’s decision to the Superintendent/designee. A further appeal to the Board of Trustees may be made, and the board’s decision is final.

SCHOOL DAY

The school term will consist of 180 days or equivalent minutes of instruction in accordance with NRS 388.090. The length of the school day will be in keeping with or exceed State requirements. Beginning and ending times vary from school to school. Contact your local school to find out the beginning and ending times.

SCHOOL CLOSINGS AND CANCELLATIONS

LATE START

In the event that there is an early morning weather or safety factor, the Nye County School District will announce the delay over radio stations at 6 a.m. Starting times for the children will be adjusted according to the length of the day.

If a delayed opening is announced, please continue to stay tuned to your radio in the event that school is eventually called off.

EARLY DISMISSAL

In the event that there is a weather or safety issue, notification will be made over radio stations. Parents/legal guardians should take the following precautions:

1. Arrange for children to have a key to the house or to stay at a neighbor's home in the event the parent/legal guardian works outside the home or cannot get home.
2. Listen to local radio stations for notification of a cancellation.

RELEASE OF STUDENTS DURING SCHOOL DAY

No K-8 student shall be removed from school grounds, any school building, or school function during school hours except by a person duly authorized in accordance with district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the principal/designee evidence of his/her proper authority to remove the student by signing a log maintained at school. A teacher should not excuse a student from class to confer with non-school personnel unless the request is approved by the principal/designee.

Prior to sending a student to his/her home for illness, discipline, or a corrective action, the principal/designee shall attempt to reach the student's parent/legal guardian to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal/designee cannot reach the parent/legal guardian, the student shall remain at school until the close of the school day. A student may be released to legal authorities in accordance with district policy 1840.

CALENDAR

First Day of School: August 24, 2009

Last Day of School: June 3, 2010

Holidays/Teacher In-service Days

Labor Day: Monday, September 7, 2009

Teacher In-service: Tuesday, September 8, 2009

Columbus Day: Monday, October 12, 2009

Teacher In-service: Tuesday, October 13, 2009

Nevada Day: Friday, October 30, 2009

Teacher In-service: Tuesday, November 3, 2009

Veterans' Day: Wednesday, November 11, 2009

Thanksgiving: Thursday-Friday, November 26-27, 2009

Winter Break: Monday-Friday, December 21 – January 1, 2010

Martin Luther King Day: Monday, January 18, 2009

Teacher In-service: Tuesday, January 19, 2010

Presidents' Day: Monday, February 15, 2010

Teacher In-service: Tuesday, February 16, 2010

Spring Break: Monday-Friday, April 5-9, 2010

Memorial Day: Monday, May 31, 2010

Early Dismissal

Parent/Teacher Conferences: October 27, 2009

Parent/Teacher Conferences: October 28, 2009

All Pahrump K-5
All Schools EXCEPT
Pahrump K-5

Day before Thanksgiving Break: November 25, 2009

Parent/Teacher Conferences: March 24, 2010

Parent/Teacher Conferences: March 25, 2010

All Schools
All Pahrump K-5
All Schools EXCEPT
Pahrump K-5

Day before Spring Break: April 2, 2010

Last Day of School: June 3, 2010

All Schools
All Schools

CONTACT INFORMATION

DISTRICT CONTACTS

SUPERINTENDENT

Dr. William "Rob" Roberts
(775) 727-7743 Ext. 239

ASSISTANT SUPERINTENDENTS

CHARACTER EDUCATION ***DISTRICT SERVICES***

Dale Norton Rod Pekarek
(775) 727-7743 Ext. 221 (775) 727-7743 Ext. 242

STUDENT ACHIEVEMENT

Jerry Hill
(775) 727-7743 Ext. 236

CHIEF FINANCIAL ADMINISTRATION OFFICER

Raymond Ritchie
(775) 727-7743 Ext. 234

DIRECTORS

SPECIAL EDUCATION & RELATED PROGRAMS

Sam Simatos
(775) 751-4015

TRANSPORTATION

Cameron McRae
(775) 727-2443

ADMINISTRATORS ON SPECIAL ASSIGNMENT

TECHNOLOGY INTEGRATION

Ginger Olson
(775) 727-7743 Ext. 226

CURRICULUM & INSTRUCTION

Maria Descamps
(775) 727-7743 Ext. 227

COORDINATORS

GRANTS

*Karen Holley, Coordinator
Federal and State Programs
(775) 727-7743 Ext. 228*

Food Service

Pat Garlin, Coordinator

SCHOOL DIRECTORY

AMARGOSA VALLEY ES/MS K-8 Karen Liberty, Principal HC 15, Box 401-Z, 777 E. Amargosa Farm Road Amargosa Valley, NV 89020 775-372-5324 Fax 372-5314	PAHRUMP VALLEY HIGH 9-12 Max Buffi, Principal 501 E. Calvada Boulevard Pahrump, NV 89048 775-727-7737 Fax 727-7722
BEATTY ELEMENTARY/MS K-8 Karen Hills, Principal 110 4th Street, P.O. Box 369 Beatty, NV 89003 775-553-2902 Fax 553-2646	PAHRUMP VALLEY HIGH SCHOOL 9TH GRADE ACADEMY Max Buffi, Principal 2000 S. Mt. Charleston Boulevard Pahrump, NV 89048 775-751-4005 Fax 751-4027
BEATTY HIGH SCHOOL 9-12 Karen Hills, Principal 1 Hornet Avenue, P.O. Box 806 Beatty, NV 89003 775-553-2595 Fax 553-2887	PATHWAYS 6-12 Jerry Hill, Principal 484 S. West Street Pahrump, NV 89048 775-751-6822 Fax 751-6829
DUCKWATER SCHOOL K-8 Lynette Huston, Head Teacher 2 Duckwater Road Duckwater, NV 89314 775-863-0277 Fax 863-0149	ROSEMARY CLARKE MIDDLE SCHL 6-8 Jeff Skelton, Principal 4201 N. Blagg Pahrump, NV 89060 775-727-5546 Fax 727-7104
FLOYD ELEMENTARY K-5 HOLLY LEPISTO, PRINCIPAL 6181 S. JANE ST PAHRUMP, NV 89061 775-751-4889 FAX 751-5904	ROUND MOUNTAIN ELEMENTARY K-6 Selway Mulkey, Principal P.O. Box 1429, 59 Hadley Circle Round Mountain, NV 89045 775-377-2236 Fax 377-2354
GABBS SCHOOL K-12 Selway Mulkey, Principal 511 E Avenue, P.O. Box 147 Gabbs, NV 89409 775-285-2692 Fax 285-2381	ROUND MOUNTAIN MS/HS 7-12 Selway Mulkey, Principal P.O. Box 1427, 61 Hadley Circle Round Mountain, NV 89045 775-377-2690 Fax 377-1239
HAFEN ELEMENTARY K-5 Dr. Terry Owens, Principal 7120 S. Hafen Ranch Road Pahrump, NV 89061 775-751-4688 Fax 751-4686	SILVER RIM ELEMENTARY K-2 Gary Flood, Principal P.O. Box 591, 881 Smoky Valley Road Tonopah, NV 89049 775-482-9713 Fax 482-3375
J.G. JOHNSON ELEMENTARY K-5 Dona Descamps, Principal 900 E. Jackrabbit Road Pahrump, NV 89048 775-727-6619 Fax 727-7885	TONOPAH ELEMENTARY/MS 3-8 Gary Flood, Principal P.O. Box 1749, 1220 Idaho Circle Tonopah, NV 89049 775-482-6644 Fax 482-5717
MANSE ELEMENTARY K-5 Evangelyn Visser, Principal 1020 E. Wilson Street Pahrump, NV 89048 775-727-5252 Fax 727-1526	TONOPAH HIGH SCHOOL 9-12 Alvin Eiseman, Principal P.O. Box 1349, 1250 S. Main Tonopah, NV 89049 775-482-3698 Fax 482-3935
MT. CHARLESTON ELEMENTARY K-5 Timothy Wombaker, Principal 1521 E. Idaho Street Pahrump, NV 89048 775-727-7892 Fax 727-7894	

CREDITS/PROMOTION/GRADUATION

ACADEMIC PLANS

Each school in which ninth grade pupils are enrolled will develop a four-year academic plan for each pupil in consultation with the pupil, the pupil's parent or legal guardian and a school counselor. The plan will serve as a guide for the pupil and parent/legal guardian to plan, monitor and manage the pupil's educational and occupational development. The plan may include designation of a career pathway and enrollment in dual credit, career/technical education, advanced placement and honors courses. The plan will include specific educational goals that the pupil intends to achieve before graduation. If a pupil enrolls in a high school after grade 9, an Academic Plan must be developed for that pupil. If the pupil does not satisfy all the goals contained in the plan, the pupil will still be eligible for a diploma if he/she otherwise satisfies requirements for a diploma.

Each pupil enrolled in ninth grade and the pupil's parent/legal guardian must:

- Work in consultation with a school counselor to develop an academic plan for the pupil;
- Sign the academic plan;
- Review the academic plan at least once each school year in consultation with a school counselor and revise the plan if necessary.

DUAL CREDIT CLASSES

Dual credit classes are offered to Nye County School District high school students through Great Basin College. More information may be obtained by contacting the Pahrump Campus at 775-537-2701 or the counselor at each high school. Permission must be received from the school principal before a student may receive dual credit.

GRADUATION REQUIREMENTS

To receive a standard high school diploma, each student must complete **twenty-two (22) units** of approved class work if the student has demonstrated computer literacy or **twenty-two and one-half (22 ½) units** of approved course work which shall include satisfactory completion of one semester of course work in the use of computers.

All students must enroll in the following required areas of study and earn the number of units indicated to receive the stated diploma type.

Required Areas of Study	Standard Diploma	21 st Century Diploma	Advanced Diploma
English	4	4	4
Mathematics	3	4 +	4
Science	2	3 ++	3
World History	1	1	1
American History	1	1	1
American Government	1	1	1
Physical Education ¹	2	2	2
Health Education	.5	.5	.5
Use of Computers ²	.5	.5	.5
Art/Humanities ³	1	1	1
Electives	6.5	4.5	6

+ Must include at least Algebra 1 and Geometry

++ Must include 2 lab courses

¹ A student who participates in interscholastic athletics, on a drill team, marching band, dance group or cheerleading squad shall be exempt if the activity is sponsored by the school and the pupil actively participates in the activity for at least 120 hours. The number of required physical education courses will be reduced by up to one (1) unit if the student has participated in school-sponsored activities. Health & PE requirements will be satisfied for those students who are enrolled in JROTC for 3 years.

² If a pupil demonstrates a competency in the use of computers, he/she is not required to take the course of study in the use of computers.

³ The required course of study in Arts and Humanities may be one of the following:

Art	Creative Writing
Music	Modern Literature
Drama/Theatre	Journalism
American Literature	English Literature
Mythology	World Literature
History of Man	Critical Thinking
The Novel	Cultural Anthropology
Psychology	Shakespearean Literature
Short Story	Sociology
Any Career & Technical Ed course	Foreign Languages (3rd & 4th years of instruction)

In addition to the required course work, each student must pass the Nevada High School Proficiency Examinations in Reading, Mathematics, Science and must pass the Writing proficiency or demonstrate proficiency in writing through submission of acceptable work (please refer to NCSD Policy 5670 for specifics).

GRADUATING SENIORS

NRS 388.090 requires that all school districts schedule and provide a minimum of 180 days for school. This legislation does not allow for any variance for graduating seniors; therefore, final week will be held during the last week of school.

EARLY GRADUATIONS

To graduate from high school in less than four years, a student must:

1. meet all requirements specified by the Nye County School District and State of Nevada for a standard or advanced diploma by the planned graduation date,
2. obtain a parent's/legal guardian's written consent to graduate early if less than 18 years old
3. receive the Principal or Counselor's recommendation to graduate early, and
4. seek the Superintendent's approval.

Once the Superintendent has approved a student's request to graduate early, the student becomes a member of the class with which he or she will graduate and competes with this class for all honors (e.g. scholarships, awards, speaker) with the exception of valedictorian and salutatorian.

LATE GRADUATIONS

A student who does not meet graduation requirements by the close of the regularly-scheduled senior year may enroll in school one extra year to complete course work and become a member of the class with which he or she will graduate and compete with this class for all honors. In the event the student needs more than one extra year, the student may enroll in the adult education program.

RETENTION AND ACCELERATION OF STUDENTS

RETENTION

A pupil may be retained if he/she has not reached a standard of achievement necessary for satisfactory progress in the next grade. Retention may also be used occasionally for a child who is not sufficiently mature socially, emotionally, mentally or physically.

Per NRS 392.125, before a student may be retained in the same grade rather than promoted to the next higher grade for the succeeding school year;

- the pupil's teacher and principal must make a reasonable effort to arrange a meeting and to meet with his parents or guardian to discuss the reasons and circumstances.

- The teacher and the principal in joint agreement have the final authority to retain a pupil in the same grade for the succeeding school year.
- No pupil may be retained more than one time in the same grade.

PROMOTION

At the high school level, for a student to be considered a sophomore they must have earned 5 credits; to be considered a junior, a student must have earned 11 credits; to be considered a senior, a student must have earned 17 credits.

ACCELERATION

Acceleration is the placement of a student in a grade level for which he/she is not chronologically old enough according to policy. Acceleration will be used only in rare and extreme cases. The final decision will be made by the school principal after considering the judgments of the parent/legal guardian, classroom teacher(s), and involved professional staff.

A student may be considered for acceleration only if the following can be clearly demonstrated:

- a. acceleration will be beneficial to the student socially, emotionally and academically
- b. formal and informal test scores indicate substantially above grade level skills in academic areas, and physical and social development must be sufficiently accelerated to allow the student to function comfortably at the grade level being considered, and
- c. there is no other way to provide for the student's needs

The parent(s) or legal guardian(s) must agree with the decision to accelerate the pupil.

DISCIPLINE

SCHOOL DISCIPLINE

Nye County School District believes that an orderly learning environment is critical for students' academic success. Student discipline when required should be administered in a caring school environment where good citizenship behavior is taught. School Discipline Plans will reflect a progressive process with consequences for simple misbehavior to severe discipline problems. This section will explain the progressive process for discipline problems.

No individual shall be subjected to prejudicial treatment or to the abridgment of his/her rights to attend and benefit from public school on the basis of any of the following: economic status, race, ethnicity, culture, religion, disability, sexual orientation, age, linguistic ability or gender or for the exercise of his/her rights contained within this policy.

CLASSROOM MANAGEMENT

Most students in a school setting have few discipline problems. When classroom rules and teacher expectations are taught and reinforced, students understand and generally try to demonstrate good behavior. The procedures for establishing the rules and expectations of every school and classroom are standardized throughout Nye County School District. They will include the following:

1. Every school will have implemented an approved Progressive School Discipline Plan. The discipline plan will be available for parents/legal guardians on request.
2. Teachers will explain their classroom rules and consequences within the first week of school/enrollment. Teachers will periodically review the rules as the need arises.
3. The school and classroom teachers will post their rules .
4. Teachers will submit a copy of the classroom rules and consequences to the building principal for review and approval within the first week of school.
5. Teachers will explain their homework policy within the first week of school/enrollment.
6. Classroom rules and consequences will align with the Progressive School Discipline Plan.

ADMINISTRATIVE REFERRAL

Although classroom discipline is ultimately the teachers' responsibility, there are times when administrative support is required. Teachers shall follow the Progressive School Discipline Plan's procedures in their classroom before administrative referral becomes necessary. This plan will include but is not limited to:

- Warnings/classroom consequences
- Contact with the parent/legal guardian
- Teacher / Parent developed behavior plan
- Referral written and administrative action taken

Teachers will not send referrals to the office for students not being prepared for class (no paper, pencil, book, homework, etc.) unless it reflects a habitual problem and contact with the parent/legal guardian has been made by the teacher according to the Progressive School Discipline Plan.

IN-SCHOOL DETENTION (ISD)

Serious or continuous discipline problems will require that the site administrator remove a student from the classroom. Nye County School District believes that a suspension of a student out of school should be one of the last resorts. An intermediate step between minor student behavior problems and out of school suspension is the “In-School Detention (ISD)”. Following the steps of the Progressive School Discipline Plan, a student will be separated from the classroom and placed in a timeout setting.

The length of the ISD will be determined by the site administrator reflecting the seriousness of the discipline problem and the age of the student. The period of time may be as short as a few minutes and as long as several days. The parent/legal guardian will be notified by the administrative staff about the student’s discipline problem and the conditions of the timeout setting. Students are expected to complete school work in the ISD setting and will be supervised by the site administrator and/or designee. The setting for the ISD will be an area designated by the site administrator.

Sometimes other settings are necessary for discipline problems but don’t require the removal of student from the classroom. Examples of different settings include after-school detention or Saturday School. Parent/Legal guardian notification will be made for students attending these discipline settings that go beyond the normal school hours. The school principal/designee will make appropriate arrangements with the parent/legal guardian. Transportation is the responsibility of the parent/legal guardian.

STUDENT SUSPENSIONS

Suspensions are generally viewed as the last resort when all other discipline procedures have been explored or the severity of the discipline problem warrants a student being removed from the school setting. Student suspensions occur in the following three categories:

Administrative Suspensions (0-2 days out of school)

- The site administrator/designee removes a student from class and all school-related activities for a time ranging from a class period to a maximum of two school days.

Administrative Short-Term Suspension (3-9 days out of school)

- The site administrator/designee removes a student from classes and all school-related activities for a period of time ranging from three to a maximum of nine school days.

-

Administrative Long Term Suspension/HDP (10 or more days out of school)

- A site administrator removes a student from classes as a “Habitual Discipline Problem” (NRS 392.466).

District Hearing/Long-Term Suspension/Expulsion

- The School District Discipline Hearing Officer removes a student from classes for ten or more days.

SCHOOL WORK EXPECTATIONS DURING SUSPENSIONS

For administrative or short-term suspensions, homework and other requirements determined by the site administrator are to be completed and turned in upon the student’s return to school.

It is the school administrator’s responsibility to notify teachers of students suspended for nine days or less, so homework assignments can be prepared. Upon notification, teachers have until the end of the next school day to submit the assignments to be completed during the suspension to their administrator. It is the site administrator’s responsibility to notify parents/legal guardians when and where to pick up the school assignments. School administrators may adjust the due date of assignments in response to long distances parents/legal guardians may have to travel to pick up school work.

For long-term suspensions imposed by the School District Discipline Hearing Officer, if a student is suspended as a “Habitual Discipline Problem”, according to statute (NRS 392.466), the school is not responsible for providing that child with school work. For special education students, see section entitled “School Discipline for Students with Disabilities”.

HABITUAL DISCIPLINE PROBLEM (HDP)

Except as otherwise provided under the statute (NRS 392.4655), a student shall be deemed a habitual disciplinary problem if the school in which the pupil is enrolled has written evidence which documents that in one school year the student has:

1. been suspended from school for initiating at least two fights on school property;
or
2. a record of five short-term suspensions from school for any reason;
or
3. threatened or extorted, or attempted to threaten or extort another student, or a teacher, or other personnel employed by the school.

The suspension can occur for fighting at school, on the way to or from school or events, and has a one-hour window before or after school or the event. Students declared a “Habitual Discipline Problem” must be suspended from school for a period equal to at least one school semester. When special education students are deemed “Habitual Discipline Problems”, a manifestation/determination review will be held to determine their placement.

Parents/Legal guardians may be notified in writing on the first short-term suspension of their child being identified as a potential Habitual Discipline Problem.

All prior discipline may be considered in the Progressive Discipline Plan for the current school year.

LONG-TERM SUSPENSION/EXPULSION HEARING REFERRAL

Site administrators may refer a student to the School District Discipline Hearing Officer for specific misconduct.

Every effort is made to conduct the hearing within ten calendar days after the hearing request is submitted to the district office.

The parent/legal guardian will be notified of the date, time and location of hearing by certified mail. Parent/Legal guardian has the right to representation by an attorney during the hearing. All hearings are closed to the public.

The hearing is recorded with a copy provided to the parent/legal guardian. A written record of any action taken by the Hearing Officer is placed in the student’s confidential disciplinary file at school.

Reasonable effort is made to accommodate parents’/legal guardians’ schedules when convening the hearing. However, the hearing will be convened even if the student is withdrawn from school following the misconduct.

SCHOOL DISCIPLINE FOR STUDENTS WITH DISABILITIES

School officials can remove any child with a disability from his or her regular school placement for up to 10 school days at a time, even over the parents’/legal guardians’ objections, whenever discipline is appropriate and is administered consistent with the treatment of non-disabled children [34 CFR 300.520 (a)(1)].

After a child is removed from his or her current placement for more than 10 cumulative school days in a school year, services must be provided to the extent required under Sec. 300.121 (d), which concerns the provision of Free Appropriate Public Education (FAPE) for children suspended or expelled from school.

If the child has

- brought a weapon, firearm or destructive device to school or to a school function,
- knowingly possessed or used illegal drugs or sold or solicited the sale of controlled substances while at school or a school function,
- inflicted “serious bodily injury”

the child may be removed from his/her regular placement for up to 45 days at a time (Sec. 300.520 (a)(2)). Pursuant to state law and disciplinary regulations, suspensions and/or expulsions may occur as indicated in NRS 392.466. For more information regarding firearms, weapons, or destructive devices, please refer to Gun Free Schools Act.

If school officials believe that a child with a disability is substantially likely to injure self or others in the child’s regular placement, they can ask an impartial hearing officer to order that the child be removed to an interim alternative educational placement for up to 45 days (Sec. 300.521). If at the end of an interim alternative educational placement setting, school officials believe that it would be dangerous to return the child to the regular placement because the child would be substantially likely to injure self or others in that placement, they can ask an impartial hearing officer to order that the child remain in an interim alternative educational setting for an additional 45 days (Sec. 300.526).

If necessary, school officials can also request subsequent extensions of these interim alternative educational settings for up to 45 days at a time if school officials continue to believe that the child would be substantially likely to injure self or others if returned to his or her regular placement (Sec. 300.526 (c)(4)).

At any time, school officials may seek to obtain a court order to remove a child with a disability from school or to change a child’s current educational placement if they believe that maintaining the child in the current educational placement is substantially likely to result in injury to the child or others.

School officials can report crimes committed by children with disabilities to appropriate law enforcement authorities to the same extent as they do for crimes committed by non-disabled students (Sec. 300.529).

UNACCEPTABLE BEHAVIOR DEFINED

This list is not all-inclusive; acts of misconduct not specified here shall also be subject to discretionary action by appropriate school personnel.

This document does not attempt to set societal standards. The criterion used for defining unacceptable behavior is whether or not it has the potential to disrupt the educational process.

Prohibited Conduct:

The commission of, or participation in, or unlawful attempt of any of the following activities may constitute cause for disciplinary action. Students at school, school bus stops, school sponsored events, off-campus events and those using district sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials. An incident which constitutes the commission of a criminal offense will be immediately reported to the appropriate law enforcement agency. The student's parent/legal guardian shall also be notified where possible. Disciplinary action will be taken by the district, whether or not criminal charges result.

NOTE: certain activities fall into a category of criminal or civil offenses for which the Nye County School District is required to notify local, state or federal authorities whenever they take place.

The following definitions are condensed from the Nevada Revised Statutes

NOTE: * = Civil or Criminal Offense

ALCOHOL*: (NRS 202.020) The possession, sale, and furnishing of alcoholic beverages; being on campus, on district sponsored transportation or at a school sponsored activity after having possession of and/or consuming an alcoholic beverage.

ARSON*: (NRS 205.005) The intentional setting of fire.

ASSAULT*: (NRS 200.471) An unlawful attempt, coupled with a present ability, to commit a violent injury on the person of another.

BATTERY*: (NRS 200.481) Any willful and unlawful use of force or violence upon the person of another.

BOMB THREAT/FALSE BOMB THREAT*: (NRS 202.840) Willfully conveying by mail, written notes, telephone, telegraph, radio or any other means of communication, any threat, knowing it to be false.

BULLYING (See Page 43 "What is Bullying?")

BURGLARY*: (NRS 205.060) Illegal entry with the intent to commit a crime.

CELLULAR TELEPHONES, PAGERS OR OTHER ELECTRONIC DEVICES: (NRS 392.4637 and NCSD Administrative Policy 7363- See page 44) Violations of this policy will result in the following:

First Offense:

- The device shall be confiscated
- The parent/legal guardian shall be notified
- Arrangements for releasing the device shall be made during parent contact
- The policy shall be reviewed with the student and his/her parent/guardian
- A warning shall be given regarding the consequences for further violation

Second Offense:

- The device shall be confiscated
- The parent/guardian shall be notified
- The device shall be turned over to the parent/guardian
- The policy shall again be reviewed with the student and his/her parent/guardian
- A warning shall be given regarding the consequences for any future violation
- Consequence shall be given for “electronic devices”
- Privilege of carrying device shall be revoked for 90 school days

Third Offense:

- The device shall be confiscated
- The parent/guardian shall be notified
- The device shall be turned over to the parent/guardian
- Consequence shall be given for third offense for “electronic devices”
- Privilege of carrying device shall be revoked for one calendar year

NOTE: Further disciplinary measures may apply depending on severity of the offense. A student who uses a cell phone or other electronic device in the commission of any other disciplinary offense shall have the punishment for the offense increased a step.

CHEATING/PLAGIARISM/FORGING SCHOOL DOCUMENTS: Use of a created production without crediting the source or to violate rules dishonestly.

DESTRUCTION OF PROPERTY*(NRS 206.310 & 393.410): Willfully and maliciously destroying or injuring real or personal property of another.

DISOBEDIENCE, INSOLENT AND INSUBORDINATION: Students not following the instructions of district personnel.

DISRUPTIVE CONDUCT: Conduct which interferes with the educational process or the safety of others. (Note: Serious situations may be handled under criminal sanctions.)

DISTURBING THE PEACE*: (NRS 203.010) Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.

DRESS CODE: (NCSD Policy #7331) Dress and appearance must not disrupt or detract from the educational environment of the school including sexually suggestive clothing, gang-related apparel and clothing bearing lewd or profane slogans.

EXPLOSIVE DEVICES*: (NRS 202.265) The possession of explosive or incendiary devices.

EXTORTION*: (NRS 205.320) Falsely accusing a person of a crime; using threat of violence to extort or gain information, money, or other property from a person; or threatening to expose, libel, or to impute any person.

FALSE FIRE ALARMS*: (NRS 475.100) False reporting of or transmission of signal, knowing same to be false.

FALSE REPORTING OF WEAPON: False reporting of possession of a dangerous weapon.

FIGHTING: Two or more persons fighting. Self defense does not include striking back.

FIREWORKS*: (NRS 202.265) The possession, sale, furnishing, use of, or discharging of same.

GANG-RELATED ACTIVITY: Gang-related activity can be intimidating to students, faculty, and staff and is disruptive to the educational process. Although this list is not all inclusive, examples of inappropriate and unacceptable behaviors are such things as gang graffiti on school property, intimidation of others, gang fights and/or initiation rituals or wearing gang attire or “colors.”

Since gang behavior, markers, and colors are variable and subject to rapid change, site administrators and staff must exercise judgment and their individual discretion based upon current circumstances in their neighborhood schools when evaluating gang-related activity. Gang-related indicators which will be considered should include, but are not limited to:

- a. the student associates with admitted or known gang members
- b. the student wears attire consistent with gang dress
- c. the student displays gang logos, graffiti, and/or symbols on personal possessions
- d. the student displays gang hand signs or signals to others
- e. the student talks about gang activity to others.

HARASSMENT*: (NRS 200.571) Threat of bodily injury, verbal or written threats to cause physical damage to another’s property, or threat of physical confinement or restraining the person by words or conduct places the person receiving the threat in reasonable fear that the threat will be carried out.

HAZING: (NRS 200.605) Is any action or activity which inflicts physical or mental harm or anxiety or which demeans, degrades, or disgraces a person, regardless of location, intent, or consent of participants.

INDECENT EXPOSURE*: (NRS 201.220) An open indecent or obscene exposure of his/her person or the person of another.

LIBEL/SLANDER*: (NRS 200.510 & 207.180) A written or verbal malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.

MARIJUANA/CONTROLLED SUBSTANCE/NARCOTICS/PARAPHERNALIA*: (Chapter 453 of Nevada Revised Statutes): The possession, distribution, sale or use of narcotics/marijuana/controlled substance/or related paraphernalia.

OBSCENITY: Displaying material which is indecent and has the potential of being disruptive.

PROFANITY: Use of vile or indecent language.

RESISTING OFFICER*: (NRS 199.280) Willfully resisting, delaying or obstructing an officer in the performance of duty.

ROBBERY*: (NRS 200.380) The unlawful taking of personal property from the person of another or in his/her presence, against his/her will, by means of force or violence or fear of injury.

ROUT/RIOT*: (NRS 203.070) Two or more persons meeting to do an unlawful act; two or more persons actually doing an unlawful act with or without a common cause or quarrel.

SEXUAL ASSAULT: (NRS 200.366) A person who subjects another person to sexual penetration, against the will of the victim or under conditions in which the perpetrator knows or should know that the victim is mentally or physically incapable of resisting or understanding the nature of his conduct is guilty of sexual assault.

SEXUAL HARASSMENT/MISCONDUCT: (NCSD Policy #0212, #7020) The NCSD prohibits and will not tolerate any form of sexual misconduct (including sexual abuse, sexual molestation, consensual sexual misconduct and sexual harassment) toward students. The District also prohibits student to student sexual misconduct or sexual harassment. The Nye County School District has defined two (2) general categories or levels of sexual misconduct or harassment.

Level I:

1. Sexual gestures, verbal abuse, sexually oriented jokes, innuendos or obscenities.
2. Displaying of sexually suggestive objects, pictures, cartoons, or posters.
3. Displaying of sexually suggestive letters, notes, threats, or invitations.

Level II:

1. Physical contact such as assault, attempted rape, impeding or blocking movement of another person, and unwelcome touching.
2. Hazing or daring a student to perform unsafe or unwanted practices.
3. Consensual sexual misconduct.

STALKING*: (NRS 200.575) Willfully or maliciously engaging in a course of conduct that would cause a reasonable person to feel terrorized, frightened, intimidated or harassed, and that actually caused the victim to feel terrorized, frightened, intimidated or harassed.

STOLEN PROPERTY*: (NRS 205.275) Receiving or possessing stolen property of another, knowing or under such circumstances as would cause a reasonable person to know, they were so obtained.

TAMPERING WITH MOTOR VEHICLES*: (NRS 205.274) Willfully break, injure, tamper, remove parts, deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.

THEFT: (NRS 205.0832) Stealing, taking, or carrying away property of another.

THREAT: (NRS 205.320) Intimidating or threatening to injure a person or property.

THROWING SUBSTANCE AT VEHICLE*: (NRS 205.2741) To throw any stone, rock, missile or any substance at any motor bus, truck or other motor vehicle.

TOBACCO PRODUCTS – POSSESSION/USE/DISTRIBUTION ON SCHOOL PROPERTY OR AT A SCHOOL SPONSORED ACTIVITY.

TRAFFIC VIOLATIONS ON SCHOOL GROUNDS.

TRESPASS*: (NRS 207.200) To be upon the property of another without permission of the owner and to stay upon same after warning or to be on school property or at a school function while under suspension or trespass notice from school.

VIOLATION OF TECHNOLOGY AGREEMENT: (NCSD Policy #5556) Any action that breaks the technology contract.

WEAPONS*:(NRS 202.350) Possession, concealing, or brandishing a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, nun chucks, other firearms, or anything that shoots a projectile that could possibly cause harm or injury to a person, or any other object used in a rude, angry or threatening manner or to use same in any fight or quarrel.

Please refer to matrix for the mandatory responses to specific violations.

In addition, violation of other federal or state criminal laws or local ordinances at school, at school sponsored activities or on district sponsored transportation is prohibited.

DISCIPLINE MATRIX

<p>R = Recommended Response</p> <p>M = Mandatory response and their specific violations</p> <p><input type="checkbox"/> = Administrative discretion, consequences may be imposed</p> <p>* Civil or Criminal Offense</p> <p>Note: Any suspension from school=suspension from extra curricular activities</p> <p>HDP = Habitual Disciplinary Problem</p> <p><input type="checkbox"/> = Does not Apply</p>	Administrative, Parent, Student Contact	Administrative, Parent, Student Conference	Administrative Suspension (0-2 days)	Administrative Short-Term Suspension (3-9 days)	Administrative Long-Term Suspension (HDP)	District Hearing/Long-Term Suspension/Expulsion	Seek Restitution	Referral to Law Enforcement
ALCOHOL* NRS 202.020 Possession/Consumption Referral to District Approved Drug Ed Program (if available)	M	R	M	R				M
ARSON* NRS 205.005 1 st Offense 2 nd Offense	M			M		M	M	M
ASSAULT* NRS 200.471 1 st Offense 2 nd Offense	M	R		M				R
BATTERY* NRS 200.481 Any Offense	M	R		M		M		R
BOMB THREAT OR FALSE BOMB THREAT* NRS 202.840 Any Offense	M	R		M		M		M
BULLYING 1 st Offense 2 nd Offense	M	R	R	R				R
BURGLARY* NRS 205.060 Any Offense	M	R		R			M	R
CHEATING/PLAGIARISM/FORGING SCHOOL DOCUMENTS 1 st Offense 2 nd Offense	R	R		R				
DESTRUCTION OF PROPERTY* NRS 206.310, NRS 393.410 1 st Offense 2 nd Offense	M			R			M	
DISOBEDIENCE/INSUBORDINATION 1 st Offense 2 nd Offense	R			R				
DISRUPTIVE CONDUCT 1 st Offense 2 nd Offense	R			R				
DISTURBING THE PEACE* NRS 203.010 1 st Offense 2 nd Offense	M			R				R
DRESS CODE (NCSD Policy #7331) Any Offense	R			M				M
EXPLOSIVE DEVICES* NRS 202.265 1 st Offense 2 nd Offense	M			M				M
EXTORTION* NRS 205.320 1 st Offense 2 nd Offense	M	R		R	M	M		M
FALSE FIRE ALARMS* NRS 475.100 1 st Offense 2 nd Offense	M	R		M			M	R
	M	R		M		R		M

<p>R = Recommended Response</p> <p>M = Mandatory response and their specific violations</p> <p><input type="checkbox"/> = Administrative discretion, consequences may be imposed</p> <p>* Civil or Criminal Offense</p> <p>Note: Any suspension from school=suspension from extra curricular activities</p> <p>HDP = Habitual Disciplinary Problem</p> <p><input type="checkbox"/> = Does not Apply</p>	Administrative, Parent, Student Contact	Administrative, Parent, Student Conference	Administrative Suspension (0-2 days)	Administrative Short-Term Suspension (3-9 days)	Administrative Long-Term Suspension (HDP)	District Hearing/Long-Term Suspension/Expulsion	Seek Restitution	Referral to Law Enforcement
FALSE REPORTING OF WEAPON Any Offense	M	R	R					
FIGHTING Mutual	M	R		R				
Initiation – 1 st Offense	M	R		R				
Initiation – 2 nd Offense	M	R		R	R			
FIREWORKS 1 st Offense	M	R		R				
2 nd Offense	M	R		R		R		R
GANG-RELATED ACTIVITY 1 st Offense	M	R		R				R
2 nd Offense	M	R		R				R
HARASSMENT* NRS 200.571 1 st Offense	M	R		R				
2 nd Offense	M	R		R				R
HAZING NRS 200.605 Any Offense	R			R				R
INDECENT EXPOSURE* NRS 201.220 1 st Offense	M			R				R
2 nd Offense	M			M				M
LIBEL/SLANDER* NRS 200.510 & 207.180 1 st Offense	M			R				R
2 nd Offense	M			M				M
MARIJUANA* NRS 453 POSSESSION/CONSUMPTION 1 st Offense	M	M		M				M
2 nd Offense	M	M		M		R		M
Referral to District Approved Drug Ed Program (if available)	M	M		M		M		M
MARIJUANA* NRS 392.466 SALE/DISTRIBUTION Any Offense	M	M		M		M		M
Referral to District Approved Drug Ed Program (if available)	M	M		M		M		M
NARCOTICS/NARCOTICS PARAPHERNALIA/CONTROLLED SUBSTANCE* NRS 453 POSSESSION/CONSUMPTION Any Offense	M	M		M		R		M
Referral to District Approved Drug Ed Program (if available)	M	M		M		R		M
NARCOTICS/NARCOTICS PARAPHERNALIA/CONTROLLED SUBSTANCE* NRS 392.466 SALE/DISTRIBUTION Any Offense	M	M		M		M		M
Referral to District Approved Drug Ed Program (if available)	M	M		M		M		M
OBSCENITY 1 st Offense	M			R				
2 nd Offense	M			M				
PROFANITY 1 st and 2 nd Offense	R							
3 rd Offense	R	M		R				
RESISTING OFFICER* NRS 199.280 Any Offense	M			M				M
ROBBERY* NRS 200.380 1 st Offense	M			M			M	M
2 nd Offense	M			M		M	M	M

<p>R = Recommended Response</p> <p>M = Mandatory response and their specific violations</p> <p><input type="checkbox"/> = Administrative discretion, consequences may be imposed</p> <p>* Civil or Criminal Offense</p> <p>Note: Any suspension from school=suspension from extra curricular activities</p> <p>HDP = Habitual Disciplinary Problem</p> <p><input type="checkbox"/> = Does not Apply</p>	Administrative, Parent, Student Contact	Administrative, Parent, Student Conference	Administrative Suspension (0-2 days)	Administrative Short-Term Suspension (3-9 days)	Administrative Long-Term Suspension (HDP)	District Hearing/Long-Term Suspension/Expulsion	Seek Restitution	Referral to Law Enforcement
ROUT/RIOT* NRS 203.070 Any Offense	M			M				M
SEXUAL ASSAULT* NRS 200.366 Any Offense	M	M		M		M		M
SEXUAL HARASSMENT/MISCONDUCT (NCSD Policy 0212) – Level I 1 st Offense 2 nd Offense	M	R		R				
SEXUAL HARASSMENT/MISCONDUCT (NCSD Policy 0212) - Level II 1 st Offense 2 nd Offense	M	R		M				M
STALKING* NRS 200.575 Any Offense	M	M		M		M		M
STOLEN PROPERTY* NRS 205.275 Any Offense	M	M		M			M	M
STUDENT USE OF CELLULAR TELEPHONES, PAGERS OR OTHER ELECTRONIC DEVICES NRS 392.4637 NCSD 7363 1 st Offense 2 nd Offense 3 rd Offense 4 th Offense	M M M M							
TAMPERING WITH MOTOR VEHICLES* NRS 205.274 1 st Offense 2 nd Offense	M M			R M			M M	R M
THEFT* NRS 205.0832 1 st Offense 2 nd Offense	M M			R M			M M	
THREAT* NRS.205.320, THREATENING EMPLOYEES NRS 199.300 1 st Offense 2 nd Offense	M M	R R		R M				
THROWING SUBSTANCE AT VEHICLES* NRS 205.274 1 st Offense 2 nd Offense	M M	R R		M R			M M	
TOBACCO PRODUCTS - POSSESSION/USE/DISTRIBUTION ON SCHOOL PROPERTY OR AT SCHOOL SPONSORED ACTIVITY* NRS 202.2491-2493 1 st Offense 2 nd Offense	M M			R M				
TRAFFIC VIOLATIONS ON SCHOOL GROUNDS 1 st Offense 2 nd Offense	M M							M
TRESPASS* NRS 207.200 1 st Offense 2 nd Offense	M M							M
VIOLATION OF TECHNOLOGY AGREEMENT (NCSD Policy 5556) Any Offense (No computer use)	M			R				
WEAPONS* NRS 202.265, 202.300, 392-466 Any Offense	M			M		M		M

EDUCATIONAL PROGRAMS

ALTERNATIVE SCHOOL PROGRAM

Nye County School District offers an alternative setting for qualifying students in grades six through twelve who may have difficulty in a regular school setting. Parents may contact Innovative Education/Pathways Middle & High School at (775) 751-6822 for information.

ENGLISH LANGUAGE LEARNERS

It is the policy of the Nye County School District to provide special instructional programs for all students who are identified as having a primary or home language other than English, and are identified as Limited English Proficient (LEP). The policy will insure that students have the opportunity to benefit from the district's educational program. Special services may be offered in the neighborhood school or another school, with transportation provided by the district.

The purposes of the program are to develop English language proficiency, to provide language assistance in English as a Second Language (ESL), and to provide support in content areas in order to insure continual concept development and to enhance the academic achievement of limited English speaking students.

HOME SCHOOLING/PRIVATE SCHOOLS

Nye County School District will follow State statutes in cooperating with parents/legal guardians who wish to home school their children.

Upon request of a parent/legal guardian of a home-schooled student or pupil who is enrolled in a private school, the Board of Trustees shall authorize the pupil to participate in a class that is not available to the student at the private school or home school or participate in extra-curricular activities at a public school.

The following criteria must be met prior to allowing a student to enroll in a secondary program:

- a. Space is available for the student.
- b. The student is qualified to participate in the class or extra-curricular activity.
- c. Transportation must be provided by the parent/legal guardian.
- d. The student must abide by all Nye County School District rules and regulations regarding attendance, behavior, and program specific requirements.
- e. The student must pay any expenses for his/her participation that Nye County School District students must pay.

A home schooled student must be allowed to participate in interscholastic activities and events pursuant to Nevada Interscholastic Athletics Association regulations and State law. The Board of Trustees may revoke its approval for a student to participate in a class or extra-curricular activity at a public school if the student fails to comply with rules and regulations.

HOMEBOUND STUDENTS

Students, who are unable to attend school for a minimum of two (2) weeks due to medical or psychological issues, with doctor verification and signed Exchange of Information form, will be considered for homebound services. Homebound services for special education students will comply with Federal and State regulations.

SPECIAL EDUCATION

The mission of Nye County School District is "Every Child a Success!" The Office of Special Education Support Services provides guidance and services to ensure students with identified disabilities are provided a Free and Appropriate Public Education (FAPE) as outlined in Individuals with Disabilities Education Improvement Act (IDEA) 2004, Section 504 of the Rehabilitation Act, and the American Disabilities Act. Through the team efforts of Nye County School District personnel, individual school site staff, parents/legal guardians; students ages 3-21 with identified disabilities are provided educational services in the least restrictive environment, in order to develop their potential to be successful.

If you think your child needs special education, we ask that you first discuss this with your child's teacher and/or school principal. This way, school personnel can address your concerns and if needed get the School Instructional Intervention Team (S.I.I.T.) involved. School S.I.I.T.'s develop intervention/strategies based on individual student needs to remediate academic and/or behavioral issues. If these interventions/strategies are not successful, the S.I.I.T will usually recommend the student for a special education evaluation. However, if you suspect your child of having a disability that would qualify him/her for special education services, please communicate your concerns to your child's teacher and/or school principal, requesting your child be evaluated for special education services. A written request will ensure a timely response.

Nevada Early Intervention Services (NEIS) provides programming for pre-school children ages 0-3 that have been identified as having a disability. They can be reached at (702) 486-9215. For children ages 3-5, Nye County School District conducts Child Find Screening throughout the school year to identify children requiring special education services. Information specific to Child Find Screening is published in the local media throughout Nye County.

If you have additional questions, please call Nye County School District Special Education Office at (775) 751-4015.

ENROLLMENT

ENROLLING A NEW STUDENT

IMMUNIZATIONS

Per NRS 392.435, a child may not be enrolled in a public school in Nevada unless his/her parent/legal guardian submit a certificate stating the child has been immunized and has received the proper booster for that immunization or is complying with the schedules established pursuant to NRS 439.550 for the following diseases:

- a. Diphtheria
- b. Tetanus
- c. Pertussis (if the child is under 6 years of age)
- d. Poliomyelitis
- e. Rubella
- f. Rubeola
- g. Hepatitis A and B
- h. Varicella (chicken pox)
- i. Such other diseases as the local Board of Health or the State Board of Health may determine

A child may enter school conditionally if the parent/legal guardian submits a certificate from a physician or local health officer that the child is receiving the required immunizations. If such a certificate is not submitted to the appropriate school officers within 90 school days after conditional admittance, the child must be excluded from school and may not be readmitted until the requirements for immunization have been met. A child who is excluded on these grounds is considered a neglected child. Beginning in 2008 and each year thereafter, all students must have a Tdap booster prior to entering the seventh grade.

Exceptions

- Exemption when contrary to religious belief: A public school shall not refuse to enroll a child as a pupil because such child has not been immunized pursuant to NRS 392.435 if the parent/legal guardian of such child has submitted to the Board of Trustees a written statement indicating that their religious belief prohibits immunization of such child or ward.
- Exemption because of medical condition: If the medical condition of a child will not permit him/her to be immunized to the extent required by NRS 392.435 and a written statement of this fact is signed by a licensed physician and by the parents/legal guardians, the Board of Trustees shall exempt the child from all or part of the provisions of NRS 392.435, as the case may be, for enrollment purposes.

REQUIREMENTS

Prior to admission of a student, documentary proof of the student's date of birth must be provided. This proof may include, but is not limited to any one of the following:

- an original or certified true copy of the student's official birth certificate
- a valid, unexpired passport, which gives the student's date of birth
- a sworn (notarized) affidavit of the student's correct date of birth
- an official transcript from the last school attended which includes the student's date of birth
- an original or certified true copy of the student's baptismal certificate which includes the student's date of birth.

Children who are 5 years old on or before September 30 may be enrolled for kindergarten at the opening of the school year.

Children who are 6 years old on or before September 30 will be enrolled in first grade if they have passed kindergarten or passed a district assessment that indicates the student is developmentally prepared for first grade.

FOREIGN EXCHANGE STUDENTS

International students may be enrolled and attend Nye County schools without charge if they meet the following:

1. district entrance requirements
2. recommendation by an organization specifically designated by the U. S. Information Agency or an approved local organization
3. appropriate documentation
4. a participation in a foreign exchange program

OTHER PROGRAMS

ATHLETIC INSURANCE

The parent/legal guardian of students participating in athletic activities must give evidence to the school that they have a policy as good as or better than the plan made available by the school district before the student is permitted to participate in any athletic activities, particularly football. The parent/legal guardian must sign a statement releasing the district from any obligation.

STUDENT INSURANCE

Nye County School District does not provide medical insurance coverage for school accidents. Therefore, the parents/legal guardians are responsible for any medical expenses if your child is injured during school or at any after school activities.

There is coverage available for your student through an independent Plan Broker. Brochures on the student insurance are available at the various school sites and also online at www.k12studentinsurance.com. The Plan Broker, Eason Insurance (775) 482-6221 is available should you have any questions.

MILLENNIUM SCHOLARSHIP PROGRAM

In 1999, Governor Kenny Guinn's Millennium Scholarship initiative was enacted into law by the Nevada Legislature; the legislation (NRS 396.911) created the Millennium Scholarship trust fund to be administered by the State Treasurer. In October, the Board of Regents adopted policy guidelines for the administration of the scholarship.

Although there are a number of pathways to the Millennium Scholarship, by far, the most common will be the successful completion of a rigorous program of study at a Nevada high school.

Graduating classes of 2009 and later:

As a Nevada high school student you will become eligible for a Millennium Scholarship when all of the following conditions are met:

1. You must graduate with a diploma from a Nevada public or private high school in the graduating class of the year 2000 or later; and
2. You must complete high school with at least a 3.25 grade point average calculated using all high school credit-granting courses. The grade point average may be weighted or un-weighted;
3. You must pass all areas of the Nevada High School Proficiency Examination;
4. You must have been a resident of Nevada, as defined by the Board of Regents' policy (Title 4, Chapter 18, Section 18), for at least two of your high school years.

In addition to meeting all of the above listed requirements a student who graduates from a Nevada high school with the class of 2009 or later must successfully complete the core curriculum as defined in the NSHE Governor Guinn Millennium Scholarship Policies and Procedure of the Board of Regents:

<u>High School Course</u>	<u>Units</u>
English	4
Math (including Algebra II)	4
Natural Science	3
Social Science and History	3

For additional information regarding the Millennium Scholarship program, please visit the following website <http://nevadatreasurer.gov>

SCHOOL BREAKFAST/LUNCH PROGRAM

The Nye County School District operates a school breakfast and lunch program in all schools. It is administered by the Food Service Coordinator under the general supervision of the Assistant Superintendent for District Services.

Free and reduced price meal applications are available at each school and on the district website. Reduced price meals are \$.30 for breakfast and \$.40 for lunch for all grade levels. Full price breakfast is \$1.00 for elementary students, \$1.25 for middle school, and \$1.50 for high school students. Full price lunches are \$1.75 for elementary students, \$2.00 for middle school, and \$2.25 for high school students. Students may charge breakfast or lunch for up to two days. If unable to pay charges in a timely manner, please contact the food service manager or send a lunch from home. Questions may be directed to the food service coordinator at 775-751-6871 or 877-727-7707.

PARENT/ GUARDIAN INVOLVEMENT

Nye County School District welcomes and supports parent(s), guardian(s) and primary care giver involvement in the schools. In order to ensure this involvement, the Nye County School District Board of Trustees:

- requires effective and meaningful two-way communication between the home and school
- promotes and supports responsible parenting
- Recognizes that parents/legal guardians play an integral role in student learning
- requires parents/legal guardians to be actively involved in decisions that affect their children's education
- works with the community to better serve the educational opportunities for children

Nye County School District welcomes parent and community volunteers. Please contact the Volunteer Coordinator at 775-727-7743 ext. 259 for more information.

STUDENT RIGHTS & RESPONSIBILITIES

All students have the right to an educational setting that is safe, orderly, educationally efficient, and free from disruption of normal teaching-learning functions.

Students are protected in the exercise of their constitutional rights of free speech, press, and assembly. The exercise of such rights, however, must be conducted in a manner that does not disrupt the educational process and be within NCSD Policy.

1. Custody. Except in the most extreme circumstances, custody of a student shall not be relinquished by school personnel to any person without the approval of the parent/legal guardian, unless the student is placed under legal authority. In the case of arrest, the school authorities must attempt to notify the student's parent/legal guardian.
2. Questioning of Students. Representatives of recognized agencies may find it necessary or convenient to interview or question students during school hours on school grounds, and it is the policy of the district to assist and cooperate with such agencies. A student may be interviewed or questioned by representatives of the following agencies during school hours on school grounds provided the representative contacts the student's principal or his/her appointed representative prior to the questioning:
 - a. local, state and federal law enforcement agencies and probation departments
 - b. local and regional fire departments
 - c. recognized welfare or social service agencies
 - d. any branch of the armed forces
 - e. other appropriate governmental agencies

When the students are questioned by a representative of such an agency, the principal or his/her appointed representative shall be present at all times unless the principal feels that such presence is unnecessary or inappropriate. The only exception hereto is when the investigator invokes the provision of NRS 432.B.270 (1), Child Abuse and Neglect.

3. Student Records. Student records kept by the Nye County School District will be open to review by parents/legal guardians and/or students and will be treated in a confidential manner, as prescribed by Board policy and the Family Educational Rights and Privacy Act of 1974 (FERPA).
4. School Facilities. The schools will, insofar as possible, provide facilities for the storage of items needed during the school day and will inform the students that these facilities may be searched without their consent. However, facilities assigned to students will not be opened by school authorities except for general housekeeping purposes and in instances when, in the judgment of the principal, the health, safety, or general welfare of the student or school requires such action. Neither the school nor the district can assume any responsibility for items stored in these facilities.
5. Search of Person or Vehicle. Searches of a student's person, property, or vehicle on school property or at a school function may be conducted if a school employee (certified/classified), notices or is suspicious of arrangement of student's clothing, possessions, or actions which give reasonable suspicion to believe that a crime or breach of the disciplinary code is or may be committed by the student.

6. **Physical Searches.** Physical searches of a student's person may be conducted only by a principal or designee, who is of the same sex as the student, and except where circumstances render it impossible, may be conducted only in the presence of another authorized person of the same sex.

Controversial Issues

1. Students shall have the right to encounter diverse points of view. They shall have opportunities to hear speakers and view presentations representing a wide range of views in classes, clubs and assemblies under guidelines established by the school district.
2. If it is established that a student and/or parent/legal guardian objects as a matter of principle to participation in an activity assigned by school personnel, an alternative activity will be assigned without penalty or embarrassment to the student.
3. As a public institution, the schools have a commitment to objectivity and the presentation of all sides of an issue.

WHAT SHOULD YOU DO IF YOU FEEL YOUR RIGHTS HAVE BEEN VIOLATED?

Education is a right guaranteed to the student. The courts have defined the basis on which the denial of that right is justified. The conditions of denial carry with them the guarantee of due process. It is the intent of the Board that every reasonable effort is made on behalf of the student's education, even in the case of suspension or expulsion.

Student Due Process Rights

It is the intent of the Board that students and their parents/legal guardians be informed of the regulations regarding due process procedures affecting students within the school. Faculty, parents/legal guardians and students shall attempt resolution of problems affecting students and the education process by informal means. If any student or parent/legal guardian feels that the conditions of the school or decisions made by its staff are not fair or reasonable, a conference shall be afforded with the principal or designee to discuss the matter. If the student or parent/legal guardian is not satisfied, the student or parent/legal guardian shall be afforded the opportunity to confer with the Assistant Superintendent/Superintendent and subsequently to the Board of Education if not satisfied with the disposition of the matter.

ADMINISTERING MEDICATIONS TO STUDENTS

Where a student requires medication in order to attend school, the medication may be administered by school district personnel subject to the following conditions:

1. The medication shall be administered pursuant to a written order and written instructions from the student's physician;
2. The medication shall be supplied by the student's parents/legal guardians in the original container and readily available in a secured location; and
3. Orders and instructions shall be obtained at least yearly.

Each school must maintain a daily written log of any medication administered at school or taken at school under supervision.

Under certain conditions, a student may be permitted to self-administer prescribed medication for asthma or anaphylaxis while on school grounds, at an activity sponsored by the public school or on a school bus.

A parent/legal guardian request for a pupil to self-administer prescribed medication for asthma or anaphylaxis must be submitted to the site administrator on the district "PARENT REQUEST for Pupil to Self-Administer Prescribed Medication(s)" form (available in each school office). The form must be entirely completed, including the signature of the attending physician. Written verification by the attending physician is required before a student shall be allowed to self-administer prescribed medication for asthma or anaphylaxis. Incomplete forms will not be accepted. Verbal approval by a physician will not be honored.

It is the responsibility of the site administrator to ensure the "PUPIL AUTHORIZATION – Self-Administer Prescribed Medication(s) for Asthma and Anaphylaxis" is fully completed and on file at the school. Authorization is valid for the current school term only, regardless of date of inception.

BULLYING

What is Bullying?

Bullying is intentional harmful behavior initiated by one or more students and directed toward another student. Bullying exists when a student with more social and/or physical power deliberately dominates and harasses another who has less power. Bullying is unjustified and typically is repeated.

- Bullying differs from conflict. Two or more students can have a disagreement or a conflict. Bullying involves a power imbalance element where a bully targets a student who has difficulty defending himself or herself.
- Bullies often feel justified in inflicting hurtful behavior because they think their victims deserve the mistreatment.
- Students who are repeatedly victimized experience more physical and psychological problems than non-bullied peers.
- Bullying occurs both with and without a teacher or another adult present.
- Bullies appear to be concerned with their own wants, pleasures, and needs.
- Bullies are more likely than non-bullies to be involved in vandalism, fighting, theft, substance abuse, truancy, or to have an arrest by young adulthood.
- Victims can withdraw and become depressed if bullying continues over time. Some victims could take extreme measures and seek violent revenge or consider suicide.

What are the Forms of Bullying?

Physical: Physical bullying involves harmful actions against another person's body. Examples include: biting, kicking, pushing, pinching, hitting, tripping, pulling hair; any form of violence or intimidation. Physical bullying also involves the interference with another person's property. **Examples include:** damaging or stealing

Verbal: Verbal bullying involves speaking to a person or about a person in an unkind or hurtful way. **Examples include:** sarcasm, teasing, put-downs, name-calling, phone calls, spreading rumors or hurtful gossip.

Emotional: Emotional bullying involves behaviors that upset, exclude, or embarrass a person. **Examples include:** nasty notes, saying mean things using technology (e.g., cyber bullying using emails, instant messaging, chat rooms, text messaging), intentional exclusion from games or activities, tormenting, threatening, humiliation or social embarrassment.

Sexual: Sexual bullying singles out a person because of their gender and demonstrates unwarranted or unwelcome sexual behavior. **Examples include:** sexual comments, abusive comments, unwanted physical contact.

Racial: Racial bullying involves rejection or isolation of a person because of ethnicity. **Examples include:** gestures, racial slurs or taunts, name-calling, making fun of customs/skin color/accent/food choices.

ELECTRONIC DEVICES

The NCSB Board of Trustees considers bringing electronic communication devices such as cellular telephones or pagers to school or extra-curricular activities a privilege. However, use of cellular phones will be restricted to emergency use. The building principal has the discretion to allow or prohibit electronic devices other than cell phones including, but not limited to, PDA's, Palm Pilots, MP3 players, CD players and video games. At all times, electronic devices are to be kept out of sight in pockets or backpacks. This includes travel time on school buses to and from school on regular route runs unless permission is obtained from the bus driver.

Nye County School District will not be held responsible for theft, loss or damage to cell phones or other devices.

To ensure an environment conducive to learning, the following rules apply:

1. Students may keep cellular telephones, pagers, or other electronic communication devices out of sight in pockets, backpacks, lockers, etc., and in non-operational mode (i.e., unable to send or receive calls or text messaging and not on vibrate or silent ringer), for use in the case of an emergency. Any device that is visible is considered in use, will be subject to confiscation by school administrators/designees and will only be released to the parent/legal guardian.

2. Students may bring cellular telephones, pagers, or similar electronic communication devices to school and extra-curricular activities provided they only use the devices outside scheduled class time, render the devices non-operational, keep them out of sight during academic sessions, and obtain the permission of the bus driver or supervising adult prior to using the device while riding the school bus or participating in extra-curricular activities.
3. The school district strictly prohibits the use of cellular phones, calculators, cameras, video cameras, or any other electronic device that has the capability of taking, storing, or transmitting pictures in the following areas:
 - Locker rooms
 - Restrooms
 - Any room where testing is conducted, regardless of the type of test

Any violation of these provisions will result in the forfeiture of the electronic device. See Discipline section for detailed consequences of usage violations.

GUN FREE SCHOOLS ACT

In accordance with the Federal Gun-Free Schools Act of 1994, if an expulsion recommendation results from a student's possession of a firearm (any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive or other propellant as defined by the act, the frame or receiver of any such weapon, or any firearm muffler or firearm silencer), or destructive device, explosive, incendiary, or poison gas, said expulsion from a regular school program shall be for a period of not less than one year. Said recommendation may only be modified by the Board of Trustees on a case-by-case basis.

NOTE: The Federal Gun-Free Schools Act of 1994 does not affect the requirement that discipline of students with disabilities who violate school regulations/policies regarding firearms or destructive devices must still comply with Part B of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act.

HARASSMENT/SEXUAL HARASSMENT & INTIMIDATION

It is the policy of the Nye County School District to maintain a learning and working environment free from discrimination. The district prohibits the form of discrimination known as sexual harassment or intimidation of its employees or students, whether committed by a co-worker, supervisor, subordinate, contractor, volunteer or student. Discrimination adversely affects employee morale and productivity and interferes with the student's ability to learn. The district, therefore, also prohibits harassment of any person on the basis of that person's race, color, national origin, sex, age, disability, and/or religious preference, as harassment is defined by this policy and regulation. Such behavior is just cause for disciplinary action. The district will not tolerate harassing behavior in general, sex based or sexually harassing behavior between members of the same or opposite sex. The district will act promptly on reports, complaints, and grievances of harassment and sexual harassment or intimidation (including informal reports), which come to the attention of the district.

The district prohibits retaliation against any employee or student because he/she has made a report of alleged harassment or sexual harassment, or against any employee or student who has testified, assisted, or participated in the investigation of a report. Such retaliation is itself a violation of federal regulation prohibiting discrimination and will lead to disciplinary or other appropriate action against the offender.

This policy applies to harassment/sexual harassment by any individual and/or of any employee or student on district property, while on district business, or at any school-sponsored event, regardless of location. This policy applies to any student, regardless of age.

These statements have been adopted by the Board of Trustees. Copies of these policy statements and hearing procedures will be made available to each student. Copies of the comprehensive administrative regulations are available for review by students and their parent/legal guardian at each school office.

Suggested amendments or additions will be reviewed by the Board of Trustees each school year for consideration.

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

Nye County School District is committed to providing all students and employees with a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can realize their full academic and personal potential. It is the intent of this policy to ensure that all administrators, principals, teachers and other personnel of the District demonstrate appropriate behavior on the premises of any of its public schools by treating other persons, including, without limitation, pupils, with civility and respect and by refusing to tolerate harassment and intimidation. Any form of harassment or intimidation seriously interferes with the ability of teachers to teach, pupils to learn and other employees to complete their assigned duties. No employee, volunteer, pupil or member of the Board of Trustees shall engage in acts of harassment or intimidation on the premises of any public school, school-sponsored event, or school bus in the District or on any school-sponsored activity outside the County.

All pupils, employees, board members and members of the public are entitled to maintain their own beliefs and to respectfully disagree without resorting to violence, harassment or intimidation. This policy neither advocates nor requires the acceptance of differing beliefs in a manner that would inhibit the freedom of expression but does require that individuals with differing beliefs be free from harassment and abuse.

SECTION 504 NONDISCRIMINATION

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with disabilities in any program receiving federal financial assistance. The Act defines a person with a disability as anyone who:

1. Has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self,

performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working);

2. Has a record of such impairment; or
3. Is regarded as having such an impairment [34 CFR 104.3(j)].

In order to fulfill obligations under Section 504, the school district is responsible for nondiscrimination in policies and practices regarding its personnel and learners. No discrimination against any person with a disability shall knowingly be permitted in any of the programs and practices of the school system.

The school district has responsibilities under Section 504, which include the obligations to identify, evaluate and, if the learner is determined to be eligible under Section 504, afford access to appropriate educational services. If the parent/legal guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer.

The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. The Act gives the parent/legal guardian the right to (1) inspect and review his/her child's educational records; (2) make copies of these records; (3) receive a list of all individuals having access to those records; (4) ask for an explanation of any item in the records; (5) ask for an amendment to any report on the grounds that it is inaccurate, misleading or violates the child's rights; and (6) a hearing on the issue if the school refuses to make the amendment.

STUDENT DRESS

The school district administration wants you to dress comfortably and safely for school. Please observe the following dress requirements.

1. Wear neat and comfortable clothes that meet generally accepted good taste for school and school activities. Examples of appropriate clothing include dresses, skirts, dress slacks, jeans, walking shorts, sweaters, blazers, shirts and blouses.
2. Wear comfortable safe shoes with soles (i.e., dress shoes, sneakers and sandals with straps). No shoes with wheels.
3. Require that clothes are an appropriate length with shirts or blouses buttoned in accordance with the design of the article of clothing. All underclothing must be covered, including straps.
4. Require that if shorts are worn, they must be hemmed, without fray and of modest length (i.e., walking shorts).
5. Prohibit wearing transparent, see-through tops, bare midriff, strapless, revealing clothing, sweats with holes or frayed shorts, spandex, pajama pants, or tops and outfits that provide minimum coverage.

6. Prohibit clothing with controversial pictures or inappropriate advertisement, which might disrupt the educational setting, including clothing that is sexually suggestive, contains hate language, references alcohol or drugs, contains lewd or profane slogans or is considered gang-related apparel.
7. Prohibit the wearing of headgear in school buildings except for designated school approved uniforms or at authorized athletic practices or activities. Headgear is allowed for protection against cold or sun exposure outside the school building.
8. Keep the school setting in mind when you pick out jewelry. Jewelry that makes noise, has spikes or could pose a danger in a crowded setting is prohibited. Any jewelry or accessory that poses a safety concern for the student or others will also be prohibited.
9. If you have enrolled in a lab or shop class, follow any special guidelines your teacher gives you.
10. Bring special clothes to school to wear during P.E. You must change out of your P.E. clothes prior to attending other classes.
11. The site administrator will answer any questions you may have concerning the dress code. This individual will also resolve any disputes concerning this code.
12. The site administrator shall retain the authority to grant exceptions for special occasions and/or special conditions.
13. The Principal, in connection with the sponsor, coach or other person in charge of an extra-curricular activity, may regulate the dress and grooming of students who participate in the activity and may impose higher standards.

STUDENT RECORDS

Nye County School District maintains the following education records directly related to students:

- academic records
- personal information records
- attendance records
- health records
- progress records
- standardized testing records.

Access to education records is limited to:

- a. parents/legal guardians of students under 17
- b. parents/legal guardians of students over 17 if such student is a dependent as defined in the Internal Revenue code
- c. students

- d. officials of this school district who have a legitimate educational interest
- e. state and local officials to whom information is required to be reported
- f. certain testing organizations
- g. accrediting organizations
- h. appropriate persons in connection with an emergency
- i. pursuant to subpoena or court order
- j. any person with the written consent of the parent/legal guardian of students under 17 or the student over 17
- k. a school or schools in which a student seeks or intends to enroll

Educational records are kept to an essential and relevant minimum. Records are reviewed at the end of each school year, and non-essential or irrelevant material is deleted.

Copies can be made available to persons entitled at 25 cents per page. Copies of records will be available at no cost for students and parents/legal guardians unable to pay.

Questions regarding educational records should be directed to the principal of the school the student is attending.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ACCESS TO STUDENT RECORDS

In compliance with federal law (Family Educational Rights and Privacy Act, 1984), parent/legal guardian who wishes to review their child's records may do so by making a request to the school principal. Adult students (over 18) may also make such requests. If you feel an item in the record is inaccurate and misleading, you may ask to have it corrected or you may add your comments to the record.

RELEASING STUDENT RECORDS AND INFORMATION

With a few exceptions, we will not release personally identifiable information from student educational records to persons or agencies without written consent. Under one exception, we are authorized to forward student records to schools in another district where a student seeks to enroll or to colleges or educational institutions to which a student is applying.

RELEASING DIRECTORY INFORMATION

Certain information about your child is defined by the Family Educational Rights and Privacy Act as "directory information." Directory information includes:

1. the student's name, address, and telephone number;
2. date and place of birth;
3. major field of study;
4. participation in officially recognized activities and sports;
5. weight and height of members of athletic teams;
6. dates of attendance;
7. degrees and awards received; and

8. the most recent previous educational agency or institution attended by the student.

In most cases, requests for this type of information come from the news media. Unless you request that directory information not be released, it will be made available on request. Your written request to withhold directory information should be noted on the annual registration form. It is the policy of the Nye County School District not to release any directory information for commercial purposes.

PHOTOGRAPHS

Occasionally, we take photographs of students for use in district or school-produced publications or for use by the news media. If you choose to grant permission for the use of your student's photograph, please check the appropriate box on the enrollment/update form. If you DO NOT wish to grant permission, please check the appropriate box on the form and let the principal of your child's school know in writing. Published photos in yearbooks, student newspapers, school handbooks, etc., are considered public domain and can be reproduced by the news media.

COMPLAINTS/REGULATIONS/POLICY

If you have any complaints regarding the failure of the district or one of its schools to comply with the Family Educational Rights and Privacy act, you may contact the principal or the District office, 1-800-796-6273, or file a complaint with the U.S. Department of Education. Copies of the regulations implementing the Family Rights and Privacy Act and District policy on student records are available by calling the District office.

TRANSPORTATION

AUTOMOBILE USE

Nye County School District regards the use of motor vehicles for travel to and from school as an assumption of responsibility by parents/legal guardians and students.

High school students may drive motor vehicles to and from school. Vehicles may not be driven during the day without the consent of the parent/legal guardian and principal. A student may use the school parking lot subject to the following conditions:

- The student must possess a valid Nevada driver's license and must register the car in the school office.
- Students may not occupy a vehicle (without school permission) during the school day.

In terms of student conduct rules, "possession" of alcoholic beverages, illegal chemical substances or opiates, firearms or a dangerous weapon shall also extend to a student's vehicle.

BICYCLE USE

The principal or site administrator at each school will set rules for students who ride bicycles to and from school. The privilege of riding a bicycle to school may be withdrawn if a student fails to observe these rules.

SCHOOL BUS TRANSPORTATION

Transportation of students by bus will be considered under the following conditions:

1. For all students, if the shortest walking distance is more than one (1) mile for Elementary Schools or two (2) for Middle and High Schools.
2. Students must fill out and submit to the Transportation Department an Application/Registration Form each year that they want to ride the bus.
3. Students will be assigned bus transportation from home to school / school to home on one bus from one assigned stop.
4. Any request for a permanent or temporary variance to the student's regularly assigned bus and or stop must be submitted in writing to the Transportation Department. (Do not send notes to the bus or school).
5. Students that qualify for specialized transportation will be assigned transportation services as agreed to in their IEP or 504 plan.
6. "One-way" transportation will be provided for students attending kindergarten in the school for which they will be regularly zoned for first grade. (unless full day attendance is provided)
 - Morning kindergarten students will be provided transportation to school on regularly scheduled elementary buses. The parent/legal guardian is responsible for transportation from school for morning kindergarten students.
 - Afternoon kindergarten students will be provided transportation from school on regularly scheduled elementary buses. The parent/legal guardian is responsible for transportation to school for afternoon kindergarten students.

RULES OF PASSENGER CONDUCT

- School transportation is a privilege, not a right. The "Privilege" may be denied at any time for cause.
- The safety of school bus passengers is the most important consideration of the school bus operation. Parents/legal guardians and students must be familiar with the Rules of the Bus which are given to them with each year's Application/Registration form.

- Students who fail to abide by the published rules or fail to follow the direction(s) of the bus driver or aide (if applicable) will receive a “school bus incident report” commonly known as a “Referral”.
- Rules of conduct are expected to be followed and will be enforced while en-route to and from the bus stop.

Passengers must follow the rules as provided them with the application/registration form which include but are not limited to the following:

1. Not ride a bus other than their assigned bus. Not board or disembark from the bus at a stop other than their assigned stop.
2. Be at their assigned stop five minutes prior to the scheduled stop time.
3. Comply with the directions of the driver when appropriate to the safe operation of the bus.
4. Behave in an appropriate, orderly manner while en-route to and from the bus, while waiting at the bus stop, and when entering and exiting the bus.
5. Remain seated at all times and refrain from any movement that would cause interference of passenger safety.
6. Not extend any part of their bodies out of the bus or throw any item in or out of the bus.
7. Not eat, drink, use tobacco, or engage in any activity detrimental to passenger safety.
8. Not bring animals, large musical instruments, sports equipment, weapons, liquors, drugs, tobacco or any other items that cannot be held on ones lap or could interfere with passenger safety.
9. Not do damage to any part of the bus, fellow students or their property.
10. Not participate in loud talking, use of profanity, scuffling, throwing things, standing or changing seats, or any other action which creates a safety hazard or which distracts the attention of the driver.
11. Follow the bus driver’s directions and signals when crossing the highway after departing the bus.
 - a) Crossing behind the bus is prohibited.
 - b) Do not touch the outside of the bus.
12. Abide by the above rules. Failure to do so will result in a School Bus Incident Report, which will be given to the school administrator to take appropriate action.

RESPONSIBILITY OF ADMINISTRATORS

The transporting of students in district-owned or operated transportation equipment is regarded as an extension of the school property/classroom and as such the principal of the school of attendance has full disciplinary jurisdiction. The principal will notify the parent(s) and or guardian(s) and the Transportation Department of action taken.

RESPONSIBILITY OF DRIVERS

- District school buses will be operated only by school bus drivers who hold a current State of Nevada Commercial Drivers License Class A or B, with a “P” passenger and “S” School Bus endorsements.
- Drivers have full responsibility and authority for the safety of students while on or around a bus. They will make every effort to drive safely and encourage good student behavior on the bus so that they may devote their attention to driving. The bus will be operated in a safe and prudent manner at all times.
- Drivers will enforce established student conduct regulations. Drivers are to take proper precautions to avoid physical injury to students. This does not preclude taking adequate defensive measures if the safety of the driver or students is involved.
 - a) Whenever a passenger’s conduct potentially affects the safety of the driver or other passengers on the bus, the driver must stop. If, in the driver’s best judgment, the incident is of a critical nature, the offending passenger(s) will be removed from the bus by an appropriate Administrator or Law Enforcement Officer and provided an alternate means of transportation for the remainder of the trip.
 - b) When the student is guilty of misconduct, the driver will give the completed School Bus Incident Report to the school administrator. After disposition of the report, copies will be distributed to the student, parent/ legal guardian, Transportation Director and the driver.

CONSEQUENCES OF VIOLATING BUS RULES

The following courses of action are considered as minimum:

- a. The first School Bus Incident Report will be reviewed by the principal or his/her designee with appropriate action taken and the parent/legal guardian advised of the situation.
- b. The second School Bus Incident Report may result in suspension from the privilege of bus transportation for a period of up to three (3) days unless a satisfactory alternative to such suspension can be arranged as a result of

parent/ legal guardian conference. Extra-curricular privileges will be suspended.

- c. The third and any subsequent School Bus Incident Report(s) within a school year may result in permanent suspension from the privilege of bus transportation. A conference will be required among the driver, student, parent/legal guardian, principal or his/her designee and a representative of the Transportation Department to determine the length of the suspension. Extra-curricular privileges will be suspended.

SEVERE DISRUPTION

The following inappropriate behavior may result in immediate removal from the bus and suspension of transportation privileges:

- a. Physical harm or threat of harm to another student
- b. Physical harm or threat of harm to bus driver
- c. Fighting, carrying weapons, smoking, use of drugs
- d. Property damage (damage will be paid by offender)
- e. Refusal to obey bus driver